

ANNUAL REPORT

of the

BOARD OF LICENSURE

OF

PROFESSIONAL ENGINEERS

AND

PROFESSIONAL LAND SURVEYORS

SUBMITTED TO

The Honorable Governor C.L. “Butch” Otter

Fiscal Year

2013



**BOARD OF PROFESSIONAL ENGINEERS
AND PROFESSIONAL LAND SURVEYORS**

1510 E. Watertower St., Suite 110
Meridian, Idaho 83642-7993
Phone: (208) 373-7210 Fax: (208) 373-7213
<http://www.ipels.idaho.gov>

November 15, 2013

Honorable Governor C.L. "Butch" Otter
Statehouse Mail
Boise, Idaho 83720

Dear Governor Otter:

Pursuant to Section 54-1210(3) of the Idaho Code, the Idaho Board of Licensure of Professional Engineers and Professional Land Surveyors has the honor of transmitting to you the following Annual Report of the Board covering activities from July 1, 2012 through June 30, 2013.

Please contact us if you have any questions.

Respectfully submitted,

BOARD OF PROFESSIONAL ENGINEERS
AND PROFESSIONAL LAND SURVEYORS

A handwritten signature in cursive script, reading "John W. Howe".

John W Howe, P.L.S., Chairman

A handwritten signature in cursive script, reading "John T. Elle".

John T. Elle, P.E., P.L.S. Secretary

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MEMBERS OF THE BOARD

From May 25, 2012 to May 24, 2013

David K. Bennion, PE, ChairmanBoise
Appointed to the Board in 2008. Reappointed to the Board in 2013. Term expires
May 24, 2018.

John W. Howe, PLS, Vice Chairman.....Coeur d'Alene
Appointed to the Board in 2004. Reappointed to the Board in 2009. Term expires
May 24, 2014.

George L. Wagner, PE, Secretary.....Boise
Appointed to the Board 2010. Term expires May 24, 2015.

John T. Elle, PE, PLS, Board Member..... Pocatello
Appointed to the Board 2011. Term expires May 24, 2016.

George Murgel, PE, PhD Board Member.....Boise
Appointed to the Board 2012. Term expires May 24, 2017.

BOARD STAFF

Keith Simila, PE Executive Director

James L. Szatkowski, PE.....Deputy Director

Jennifer A. Rowe..... Administrative Assistant

Edith Williams..... Technical Records Specialist

OFFICE OF THE BOARD
1510 E. Watertower St., Ste. 110
Meridian, Idaho 83642

BOARD ACTIVITIES

During the 2013 fiscal year, the Board met for five regular meetings and three special meetings to conduct Board business, review applications, grant licenses and consider complaints.

As of the end of the fiscal year, there were: 7,392 Professional Engineers of which 2,361 were Idaho residents; 646 Professional Land Surveyors of which 292 were residents; 56 combined Professional Engineer/Professional Land Surveyors of which 41 were residents; 1,256 Engineer Interns of which 808 were residents; 34 Land Surveyor Interns of which 30 were residents; 1,633 engineering and/or land surveying business entities of which 384 were physically located in Idaho and 677 persons who had elected to take Retired Status of which 293 were residents. All renewals, except business entities, are on a biennial basis. Business entities renew annually.

Licenses were issued to 335 engineers by comity with other states and to 56 who successfully completed the examination process; 15 land surveyors by comity with other states and there were 3 individuals that successfully completed the examination process. There were 386 Engineer Intern certificates issued to successful examinees in the Fundamentals of Engineering examination and 0 Land Surveyor Intern certificates were issued to successful examinees in the Fundamentals of Surveying examination. In addition, Certificates of Authorization were issued to 153 business entities to perform professional engineering or professional land surveying or both in the State of Idaho.

The Board received a total of 18 complaints against engineers, land surveyors, business entities and unlicensed persons in fiscal year 2013 and 6 were carried over from previous years. Of these 24 complaints, 12 were dismissed or terminated without consent agreements or formal hearings and 8 were pending resolution at the end of the fiscal year. 4 complaints were closed following issuance of Final Orders of the Board accepting Consent Agreements which resulted in the admonishment or reprimand of 10 license holders and the deposit of \$1,400.00 in Administrative Penalties to the General Fund of the State of Idaho.

In fulfilling its Strategic Plan, the Board published two quality News Bulletins on the website and notified all license and certificate holders as well as a number of public officials of their availability. The Board Members and staff made 24 presentations to groups or organizations to explain the function of the Board or further the mission of the agency. The Legislature passed and the Governor signed House Bill No. 45 which defined "obliterated" corners, authorized professional engineers and land surveyors to "certify elevations" per FEMA requirements, changed terminology for minor complaints from "trivial" to "de minimus" and refined the process for reinstating a revoked license and issuing a new wall certificate. The results of a Satisfaction Survey indicates that while 94.2 percent of those to whom we provide applications are satisfied with the services they receive, there remains a dissatisfaction with the applications themselves. We are addressing this by making the applications available online and more user friendly. The Board and staff remain active in regional and national organizations which prepare the licensing examinations and otherwise influence the trends of licensing in the professions of engineering and surveying. Dr. George Murgel, P.E. is a member of the National Council of Examiners for Engineering and Surveying (NCEES) Subcommittee on Examinations for Fundamentals of Engineering. Retired Executive Director David L. Curtis, P.E., was Chair of the NCEES Mobility Task Force and was Secretary/Treasurer of the Western Zone of NCEES. John Howe, P.L.S. served as member of the NCEES Subcommittee

on Examinations for Professional Surveyors and Exam Policy and Procedures committee and the Surveying Exam Committee. John Elle, P.E., P.L.S. served on the Member Board Administrators Committee, and the Surveying Exam Committee. Emeritus board member Dr. James Milligan served on the Examination Audit Committee.

STATE OF IDAHO
BOARD OF PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND
SURVEYORS

July 1, 2012 through June 30, 2013 (Fiscal Year 2013)

Summary of Receipts

CERTIFICATE, APPLICATION, COMITY AND RENEWAL FEES	\$462,252.69
PENALTIES (INCLUDING \$1,400 DEPOSITED TO THE GENERAL FUND)	<u>20,384.20</u>
TOTAL REVENUE	\$482,636.89

Expenditures Including Encumbrances from Previous Year

PERSONNEL COSTS Salaries and Wages, Personnel Benefits	\$357,916.85
OPERATING EXPENSES Travel, Professional Services, Other Services Communications, Materials and Supplies, Rentals, Repairs and Maintenance, Misc. Operating	170,884.08
CAPITAL OUTLAY	<u>0.00</u>
TOTAL EXPENDITURES	\$528,800.93

Summary of Operations

Free Fund Cash Balance as of July 1, 2012	\$ 459,152.16
Add: Revenues	\$ 482,636.89
Less Amount Deposited to General Fund	<u>1,400.00</u>
Total to account for	<u>\$940,389.05</u>
Less: Expenditures Including Encumbrances from Previous Year	<u>\$528,800.93</u>
Fund Balance as of June 30, 2013	\$411,588.12
Less: Encumbrances Carried Forward to FY2013	0.00
Free Fund Cash Balance as of June 30, 2013	\$411,588.12