

ANNUAL REPORT

of the

BOARD OF REGISTRATION

OF

**PROFESSIONAL ENGINEERS
AND
PROFESSIONAL LAND SURVEYORS**

SUBMITTED TO

GOVERNOR C.L. "BUTCH" OTTER

Fiscal Year

2007

November 16, 2007

The Honorable C.L. "Butch" Otter
Governor of the State of Idaho
Statehouse
Boise, ID 83720

Dear Governor Otter:

Pursuant to Section 54-1210 (3) of the Idaho Code, the Board of Registration of Professional Engineers and Professional Land Surveyors has the honor of transmitting to you the following Annual Report of the Board covering activities from July 1, 2006 through June 30, 2007.

Please contact us if you have any questions.

Respectfully submitted,

**BOARD OF PROFESSIONAL ENGINEERS
AND PROFESSIONAL LAND SURVEYORS**

James H. Milligan, P.E., Chairman

William J. Ancell, P.E., Secretary

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MEMBERS OF THE BOARD

From May 25, 2006 to May 24, 2007

- James H. Milligan, PE, Board SecretaryMoscow
Appointed to the Board 1999. Reappointed to the Board 2002 and again in
2007.
Term expires May 24, 2012.
- John W. Howe, PLS, Board Member.....Coeur d'Alene
Appointed to the Board 2004. Term expires May 24, 2009.
- William J. Ancell, PE, Board Member.....Boise
Appointed to the Board in 2005. Term expires May 24, 2010.
- Gary L. Young, PE/LS, Chair Twin Falls
Appointed to the Board 2001. Reappointed to the Board in 2006. Term
expires May 24, 2011.
- Scott McClure, PE, Vice-Chair Twin Falls
Appointed to the Board 1998. Reappointed to the Board 2003.
Term expires May 24, 2008.

BOARD STAFF

- David L. Curtis, PEExecutive Director
- Jennifer A. Rowe.....Administrative Assistant
- Edith Williams.....Office Specialist

OFFICE OF THE BOARD
5535 West Overland Road
Boise, Idaho 83705

BOARD ACTIVITIES

During the 2007 fiscal year, the Board met for five regular meetings, two special meetings and three telephone conference call meetings to conduct Board business, review applications, grant licenses and consider complaints.

As of the end of the fiscal year, there were: 6,537 Professional Engineers of which 2,207 were Idaho residents; 619 Professional Land Surveyors of which 292 were residents; 114 combined Professional Engineer/Professional Land Surveyors of which 76 were residents; 1,076 Engineers-in-Training of which 661 were residents; 38 Land Surveyors-in-Training of which 32 were residents; 1,339 engineering and/or land surveying business entities of which 338 were physically located in Idaho and 436 persons who have elected to take Retired Status of which 192 were residents. All renewals, except business entities, are on a biennial renewal basis. Business entities renew annually.

Licenses were issued to 388 engineers by comity with other states and to 81 who successfully completed the examination process; 15 land surveyors by comity with other states and to 14 who successfully completed the examination process. There were 214 Engineer-in-Training certificates issued to successful examinees in the Fundamentals of Engineering examination and 8 Land-Surveyor-in-Training certificates were issued to successful examinees in the Fundamentals of Land Surveying examination. In addition, Certificates of Authorization were issued to 163 business entities to perform professional engineering or professional land surveying or both in the State of Idaho.

The Board received a total of 21 complaints against engineers, land surveyors, business entities and unlicensed persons in fiscal year 2007 and 15 were carried over from previous years. Of these 36 complaints, 20 were dismissed or terminated without consent agreements or formal hearings and 12 were pending resolution at the end of the fiscal year. Four complaints were closed following issuance of Final Orders of the Board accepting Consent Agreements which resulted in the admonishment of four license holders and the deposit of \$2,000.00 in Administrative Penalties to the General Fund of the State of Idaho.

In fulfilling its Strategic Plan, the Board published one quality News Bulletin on the website and notified all license and certificate holders as well as a number of public officials of its availability. The Board Members and staff made presentations to 47 groups or organizations to explain the function of the Board or further the mission of the agency. The Legislature authorized the additional position of Deputy Director of the agency. Agency personnel continue to cross-train to minimize the effect of absences or changes in personnel and a Satisfaction Survey once again indicates that over 98 percent of those to whom we provide applications are satisfied with our services.

STATE OF IDAHO
 BOARD OF PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND
 SURVEYORS
 July 1, 2006 through June 30, 2007 (Fiscal Year 2007)

Summary of Receipts

| | |
|--|--------------|
| CERTIFICATE, APPLICATION, COMITY AND RENEWAL FEES | \$503,550.00 |
| SALE OF PRINTED MATTER | 0.00 |
| PENALTIES (INCLUDING \$2,000 DEPOSITED TO THE GENERAL FUND) | 23,957.00 |
| SALE OF CAPITAL ASSETS | 0.00 |
| REFUNDS (operating expense) AND RENTAL INCOME | <u>0.00</u> |
| TOTAL REVENUE | \$527,507.00 |

Expenditures Including Encumbrances from Previous Year

| | |
|---|------------------|
| PERSONNEL COSTS Salaries and Wages, Personnel Benefits | \$203,230.24 |
| OPERATING EXPENSES Travel, Professional Services, Other Services Communications, Materials and Supplies, Rentals, Repairs and Maintenance, Misc. Operating | 295,325.47 |
| CAPITAL OUTLAY | <u>11,420.85</u> |
| TOTAL EXPENDITURES | \$509,976.56 |

Summary of Operations

| | |
|--|-----------------------|
| Free Fund Cash Balance as of July 1, 2006 | \$ 583,317.37 |
| Add: Encumbrances Carried Forward from FY 2006 | <u>0.00</u> |
| Fund Balance | \$ 583,317.37 |
| | |
| Add: Revenues | \$ 529,507.00 |
| Less Amount Deposited to General Fund | <u>2,000.00</u> |
| | |
| Total to account for | <u>\$1,110,824.37</u> |
| | |
| Less: Expenditures Including Encumbrances from Previous Year | <u>\$509,976.56</u> |
| | |
| Fund Balance as of June 30, 2007 | \$600,847.81 |
| | |
| Less: Encumbrances Carried Forward to FY 2007 | 0.00 |
| | |
| Free Fund Cash Balance as of June 30, 2007 | \$600,847.81 |