

**ANNUAL REPORT**

of the

**BOARD OF LICENSURE**

**OF**

**PROFESSIONAL ENGINEERS  
AND  
PROFESSIONAL LAND SURVEYORS**

SUBMITTED TO

**GOVERNOR C.L. "BUTCH" OTTER**

Fiscal Year

2008

November 28, 2008

The Honorable C.L. "Butch" Otter  
Governor of the State of Idaho  
Statehouse  
Boise, ID 83720

Dear Governor Otter:

Pursuant to Section 54-1210 (3) of the Idaho Code, the Board of Licensure of Professional Engineers and Professional Land Surveyors has the honor of transmitting to you the following Annual Report of the Board covering activities from July 1, 2007 through June 30, 2008.

Please contact us if you have any questions.

Respectfully submitted,

**BOARD OF PROFESSIONAL ENGINEERS  
AND PROFESSIONAL LAND SURVEYORS**

John W. Howe, P.L.S., Chairman

Gary L. Young, P.E./L.S., Secretary

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**MEMBERS OF THE BOARD**

From May 25, 2007 to May 24, 2008

- James H. Milligan, PE, Chair .....Moscow  
Appointed to the Board 1999. Reappointed to the Board 2002 and again in 2007. Term expires May 24, 2012.
- John W. Howe, PLS, Vice Chair.....Coeur d'Alene  
Appointed to the Board 2004. Term expires May 24, 2009.
- William J. Ancell, PE, Secretary.....Boise  
Appointed to the Board in 2005. Term expires May 24, 2010.
- Gary L. Young, PE/LS, Board Member ..... Twin Falls  
Appointed to the Board 2001. Reappointed to the Board in 2006. Term expires May 24, 2011.
- Scott McClure, PE, Board Member ..... Twin Falls  
Appointed to the Board 1998. Reappointed to the Board 2003. Term expired May 24, 2008 and he served until his successor was qualified.

**BOARD STAFF**

- David L. Curtis, PE .....Executive Director
- James L. Szatkowski, PE.....Deputy Director
- Jennifer A. Rowe.....Administrative Assistant
- Edith Williams..... Technical Records Specialist

OFFICE OF THE BOARD  
5535 West Overland Road  
Boise, Idaho 83705

## **BOARD ACTIVITIES**

During the 2008 fiscal year, the Board met for five regular meetings, four special meetings and three telephone conference call meetings to conduct Board business, review applications, grant licenses and consider complaints.

As of the end of the fiscal year, there were: 6,741 Professional Engineers of which 2,238 were Idaho residents; 628 Professional Land Surveyors of which 300 were residents; 111 combined Professional Engineer/Professional Land Surveyors of which 77 were residents; 1,262 Engineer Interns of which 825 were residents; 47 Land Surveyor Interns of which 40 were residents; 1,430 engineering and/or land surveying business entities of which 354 were physically located in Idaho and 461 persons who have elected to take Retired Status of which 205 were residents. All renewals, except business entities, are on a biennial renewal basis. Business entities renew annually.

Licenses were issued to 411 engineers by comity with other states and to 76 who successfully completed the examination process; 22 land surveyors by comity with other states and to 8 who successfully completed the examination process. There were 371 Engineer Intern certificates issued to successful examinees in the Fundamentals of Engineering examination and 9 Land Surveyor Intern certificates were issued to successful examinees in the Fundamentals of Surveying examination. In addition, Certificates of Authorization were issued to 170 business entities to perform professional engineering or professional land surveying or both in the State of Idaho.

The Board received a total of 41 complaints against engineers, land surveyors, business entities and unlicensed persons in fiscal year 2008 and 23 were carried over from previous years. Of these 64 complaints, 23 were dismissed or terminated without consent agreements or formal hearings and 24 were pending resolution at the end of the fiscal year. 17 complaints were closed following issuance of Final Orders of the Board accepting Consent Agreements which resulted in the admonishment of 17 license holders and the deposit of \$3,000.00 in Administrative Penalties to the General Fund of the State of Idaho.

In fulfilling its Strategic Plan, the Board published two quality News Bulletins on the website and notified all license and certificate holders as well as a number of public officials of their availability. The Board Members and staff made presentations to 52 groups or organizations to explain the function of the Board or further the mission of the agency. The Legislature passed and the Governor signed House Bill No. 380 which was the first comprehensive set of amendments to the engineer and surveyor registration act in over twenty years. Agency personnel continue to cross-train to minimize the effect of absences or changes in personnel and a Satisfaction Survey once again indicates that over 98 percent of those to whom we provide applications are satisfied with the services they receive. The Board and staff are active in regional and national activities which result in the recognition of Idaho as a leader in the engineering and surveying regulatory arena.

STATE OF IDAHO  
BOARD OF PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND  
SURVEYORS  
July 1, 2007 through June 30, 2008 (Fiscal Year 2008)

Summary of Receipts

CERTIFICATE, APPLICATION, COMITY AND RENEWAL FEES	\$510,484.00
PENALTIES (INCLUDING \$3,000 DEPOSITED TO THE GENERAL FUND)	27,636.00
SALE OF CAPITAL ASSETS	0.00
REFUNDS (operating expense) AND RENTAL INCOME	<u>0.00</u>
TOTAL REVENUE	\$538,120.00

Expenditures Including Encumbrances from Previous Year

PERSONNEL COSTS Salaries and Wages, Personnel Benefits	\$288,836.16
OPERATING EXPENSES Travel, Professional Services, Other Services Communications, Materials and Supplies, Rentals, Repairs and Maintenance, Misc. Operating	292,974.16
CAPITAL OUTLAY	<u>1,000.00</u>
TOTAL EXPENDITURES	\$582,810.32

Summary of Operations

Free Fund Cash Balance as of July 1, 2007	\$ 600,847.81
Less: Suspended Funds held from FY 2007	<u>1,000.00</u>
Fund Balance	\$ 599,847.81
Add: Revenues	\$ 538,120.00
Less Amount Deposited to General Fund	<u>3,000.00</u>
Total to account for	<u>\$1,134,967.81</u>
Less: Expenditures Including Encumbrances from Previous Year	<u>\$582,810.32</u>
Fund Balance as of June 30, 2008	\$552,157.49
Less: Encumbrances Carried Forward to FY 2008	0.00
Free Fund Cash Balance as of June 30, 2008	\$552,157.49