

ANNUAL REPORT

of the

BOARD OF LICENSURE

OF

**PROFESSIONAL ENGINEERS
AND
PROFESSIONAL LAND SURVEYORS**

SUBMITTED TO

GOVERNOR C.L. "BUTCH" OTTER

Fiscal Year

2009

November 18, 2009

The Honorable C.L. "Butch" Otter
Governor of the State of Idaho
Statehouse
Boise, ID 83720

Dear Governor Otter:

Pursuant to Section 54-1210 (3) of the Idaho Code, the Board of Licensure of Professional Engineers and Professional Land Surveyors has the honor of transmitting to you the following Annual Report of the Board covering activities from July 1, 2008 through June 30, 2009.

Please contact us if you have any questions.

Respectfully submitted,

**BOARD OF PROFESSIONAL ENGINEERS
AND PROFESSIONAL LAND SURVEYORS**

William J. Ancell, P.E., Chairman

James H. Milligan, P.E., Secretary

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MEMBERS OF THE BOARD

From May 25, 2008 to May 24, 2009

- John W. Howe, PLS, Chair.....Coeur d’ Alene
Appointed to the Board 2004. Reappointed to the Board in 2009. Term expires May 24, 2014.
- William J. Ancell, PE, Vice-Chair.....Boise
Appointed to the Board in 2005. Term expires May 24, 2010.
- Gary L. Young, PE/LS, Secretary..... Twin Falls
Appointed to the Board 2001. Reappointed to the Board in 2006. Term expires May 24, 2011.
- James H. Milligan, PE, Board Member Moscow
Appointed to the Board 1999. Reappointed to the Board 2002 and again in 2007. Term expires May 24, 2012.
- David K. Bennion, PE, Board Member.....Boise
Appointed to the Board in 2008. Term expires May 24, 2013.

BOARD STAFF

- David L. Curtis, PE.....Executive Director
- James L. Szatkowski, PE.....Deputy Director
- Jennifer A. Rowe Administrative Assistant
- Edith Williams Technical Records Specialist

OFFICE OF THE BOARD
5535 West Overland Road
Boise, Idaho 83705

BOARD ACTIVITIES

During the 2009 fiscal year, the Board met for five regular meetings, one special meeting and four telephone conference call meetings to conduct Board business, review applications, grant licenses and consider complaints.

As of the end of the fiscal year, there were: 7,075 Professional Engineers of which 2,335 were Idaho residents; 654 Professional Land Surveyors of which 305 were residents; 98 combined Professional Engineer/Professional Land Surveyors of which 67 were residents; 1,029 Engineer Interns of which 632 were residents; 51 Land Surveyor Interns of which 44 were residents; 1,390 engineering and/or land surveying business entities of which 350 were physically located in Idaho and 461 persons who have elected to take Retired Status of which 191 were residents. All renewals, except business entities, are on a biennial renewal basis. Business entities renew annually.

Licenses were issued to 363 engineers by comity with other states and to 96 who successfully completed the examination process; 37 land surveyors by comity with other states and to 13 who successfully completed the examination process. There were 88 Engineer Intern certificates issued to successful examinees in the Fundamentals of Engineering examination and 13 Land Surveyor Intern certificates were issued to successful examinees in the Fundamentals of Surveying examination. In addition, Certificates of Authorization were issued to 178 business entities to perform professional engineering or professional land surveying or both in the State of Idaho.

The Board received a total of 28 complaints against engineers, land surveyors, business entities and unlicensed persons in fiscal year 2009 and 24 were carried over from previous years. Of these 52 complaints, 23 were dismissed or terminated without consent agreements or formal hearings and 15 were pending resolution at the end of the fiscal year. 14 complaints were closed following issuance of Final Orders of the Board accepting Consent Agreements which resulted in the admonishment of 12 license holders and the deposit of \$2,250.00 in Administrative Penalties to the General Fund of the State of Idaho.

In fulfilling its Strategic Plan, the Board published two quality News Bulletins on the website and notified all license and certificate holders as well as a number of public officials of their availability. The Board Members and staff made 31 presentations to groups or organizations to explain the function of the Board or further the mission of the agency. The Legislature passed and the Governor signed House Bill No. 1 which eliminated a "pass-through" expense for examinations so that candidates now pay directly for the exams. Agency personnel continue to cross-train to minimize the effect of absences or changes in personnel and a Satisfaction Survey indicates that over 94.2 percent of those to whom we provide applications are satisfied with the services they receive. The Board and staff are active in regional and national activities which result in the recognition of Idaho as a leader in the engineering and surveying regulatory arena.

STATE OF IDAHO
BOARD OF PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND
SURVEYORS
July 1, 2008 through June 30, 2009 (Fiscal Year 2009)

Summary of Receipts

CERTIFICATE, APPLICATION, COMITY AND RENEWAL FEES	\$541,741.00
PENALTIES (INCLUDING \$2,250 DEPOSITED TO THE GENERAL FUND)	<u>25,695.00</u>
TOTAL REVENUE	\$569,686.00

Expenditures Including Encumbrances from Previous Year

PERSONNEL COSTS Salaries and Wages, Personnel Benefits	\$318,929.90
OPERATING EXPENSES Travel, Professional Services, Other Services Communications, Materials and Supplies, Rentals, Repairs and Maintenance, Misc. Operating	256,705.12
CAPITAL OUTLAY	<u>4,742.41</u>
TOTAL EXPENDITURES	\$580,377.32

Summary of Operations

Free Fund Cash Balance as of July 1, 2008	\$ 552,157.49
Add: Revenues	\$ 569,686.00
Less Amount Deposited to General Fund	<u>2,250.00</u>
Total to account for	<u>\$1,119,593.49</u>
Less: Expenditures Including Encumbrances from Previous Year	<u>\$580,377.43</u>
Fund Balance as of June 30, 2009	\$539,216.06
Less: Encumbrances Carried Forward to FY 2009	0.00
Free Fund Cash Balance as of June 30, 2009	\$539,216.06