

**BOARD OF PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS**  
**QUALIFICATION AND FEE INFORMATION FOR APPLICANTS**

# **Checks should be made payable to the Board of PE and PLS.**

**BUSINESS ENTITY CERTIFICATE OF AUTHORIZATION APPLICATION FEE:**

Business Entity Certificate of Authorization.....\$175.00

**EXAMINATION APPLICATION FEES**

Professional Engineer examination (comity fee below).....\$60.00  
Structural Engineer examination (comity fee below).....\$60.00  
Professional Land Surveyor examination (comity fee below).....\$60.00  
Fundamentals of Engineering examination or re-examination for certification as an Engineer Intern.....\$0.00  
Fundamentals of Surveying examination or re-examination for certification as a Land Surveyor Intern.....\$0.00

**COMITY (RECIPROCAL) APPLICATION FEES:**

Professional Engineer (May include "base discipline" **and** structural)  
    If applicant does not have an NCEES Record.....\$150.00  
    If applicant has an NCEES Record.....\$125.00  
Professional Land Surveyor  
    If applicant does not have an NCEES Record.....\$150.00  
    If applicant has an NCEES Record.....\$125.00

**CERTIFICATE FEES:**

Issuance of an additional certificate.....\$10.00

\*For additional information, contact the Board office at (208) 373-7210 or see our website: <http://www.ipels.idaho.gov/>

## **ALL FEES ARE NON-REFUNDABLE**

### **BIENNIAL RENEWAL FEES**

Business Entity (**Annual**) .....\$60.00  
Professional Engineer (**Biennial**).....\$100.00  
Professional Land Surveyor (**Biennial**).....\$100.00  
Professional Engineer/Land Surveyor (Combo License **Biennial**).....\$200.00  
Engineer Intern (**Biennial**).....\$20.00  
Land Surveyor Intern (**Biennial**).....\$20.00  
Retired (**Biennial**).....\$10.00

**Late Fees are calculated at 50% of the renewal fee, per month, and are not prorated for portions of a month.**

**Retired Status renewals do not accrue late fees as the renewal is strictly voluntary** (To reinstate a retired license to allow for active practice of your profession, please contact [Edith.Williams@ipels.idaho.gov](mailto:Edith.Williams@ipels.idaho.gov). The fee to reinstate from retired status is the same as the fee to reinstate from lapsed status (see IDAPA 10.01.013.03). In addition, the requirements of IDAPA 10.01.04.009.04 (Rules of Continuing Professional Development) need to be met before reinstating.

Business Entity Certificates of Authorization expire **annually** on the last day of the month in which the certificate was originally issued. Licenses and certificates issued to individuals expire **biennially** on the last day of the month in which the individual was born, in even-numbered fiscal years for individuals born in even-numbered calendar years and in odd-numbered fiscal years for individuals born in odd-numbered calendar years. Idaho's fiscal year begins on July 1 and ends on June 30 and is numbered to correspond with the calendar year in which the fiscal year ends.

**Renewal notices are sent approximately 5 – 6 weeks prior to expiration of the license or certificate.**

Any applicant passing the examination to which he or she is assigned is issued a license as a Professional Engineer with special qualification in a particular branch of engineering, but his or her practice as a Professional Engineer is not legally limited to the branch specified. It is left to his or her professional integrity to practice only in those fields in which he or she considers himself or herself to be qualified and competent.

Idaho has no reciprocity "agreement" with any state; however, it is the policy of the Idaho Board to honor the written examinations given by other states, and wherever possible give full credit to the examinations given by the applicant's home state. (This applies to Land Surveyor Intern, Engineer Intern, Professional Engineer and Professional Land Surveyor examinations). If the applicant has taken examination(s) in his home or "comity" state equal to those given in Idaho as to length of exam and quality, Idaho will usually not require the applicant to take additional examination(s). However, if the "comity" state requires Idaho license holders to take an additional examination, the Idaho Board may require applicants from that state to take an additional examination to comply with Idaho Law (Section 54-1219, Idaho Code). Applicants for licensure as a Professional Land Surveyor by comity must take, as a minimum, a 2-hour Idaho-specific examination. This exam is an open book, take home exam and is given all year.

In order for the Board to be able to verify experience, only experience up to the date of submittal of the application will be considered as valid. Experience anticipated between the date of the application submittal and the date of the examination or issuance of registration will not be considered and should not be listed on the application.

All Professional Engineer candidates with less than eight (8) years of experience will be required to (1) take, or provide evidence that they have passed, an approved 6-hour Fundamentals of Engineering (EI) examination, and (2) take and pass an 8-hour Principles and Practice examination, for a total of 14 hours, to be eligible for registration. They must also receive a passing grade on the Questionnaire.

Applicants in the discipline of structural engineering will take and pass the 8-hour NCEES Structural I and the 8-hour NCEES Structural II examinations or the 16-hour NCEES Structural examination.

All Professional Land Surveyor candidates will be required (1) to take, or provide evidence that they have passed, an approved 6-hour Fundamentals of Surveying (LSI) examination, (2) take and pass a 6-hour Principles and Practice of Surveying examination and (3) take and pass the Idaho-specific examination for a total of 14 hours of examination, to be eligible for registration.

Persons applying for assignment to the Fundamentals of Engineering examination who have a bachelor degree in a major other than engineering should contact the Board office at (208) 373-7210 to obtain a list of requirements which must be met in order for the Board to consider them to possess knowledge and skill approximating that attained through graduation from an approved four year engineering curriculum as required by section 54-1212(3)(b), Idaho Code.

Persons applying for assignment to the Fundamentals of Surveying examination who do not qualify for assignment under Idaho Code Sections 54-1212(4)(a) or 54-1212(4)(b) must submit evidence that they possess knowledge and skill similar to that attained upon completion of an approved college curriculum as required in Idaho Code Section 54-1212(4)(c).